

First Baptist Church
 208 Devereaux Street
 Diboll, TX 75941
 www.fbcdiboll.com

Purchase Order

Date:	P.O. Number:

Vendor:

Item Purchased:	Account Number/Account Name	Category/Sub-Category	Amount:
Total of Receipt			

Instructions for Use:

Please retain this purchase order after completing your purchase and return completed form to the church secretary along with the appropriate original receipts within seven (7) days of receipt date.